

# **Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council**

## **MINUTES**

of a meeting of the Full Council held on  
**Monday 27<sup>th</sup> July 2026 at 7pm**  
in the Youth Room of the Institute

### **Present were:**

Cllr Melvin Jones Chair

Cllr Sam Webster Vice Chair

Cllr Jon Badger

Cllr Hazel Davies

Cllr Ian Davies

Cllr Gareth Jones

Cllr Geraint Peate

Cllr Paul Wixey

**In attendance:** Robert Robinson Town Clerk

### **Apologies received:**

Cllr Myfanwy Alexander

Cllr Rob Astley

Cllr Stphen Purser

### **42.Welcome by the Chair**

The meeting received a welcome from the Chair.

### **43. Declarations of interest**

The following declarations of interest were recorded at the meeting:

Cllr Paul Wixey

Minute no 51

Cllr Sam Webster

Minute no 52

Cllr Paul Wixey

Minute no 52

### **44. Public Question Time and Participation**

There were no public present at the meeting.

### **45. Minutes of the last meeting**

The meeting considered and approved the minutes of the last Full Council Meeting.

Proposed by Cllr Jon Badger and Seconded by Cllr Ian Davies. The vote was unanimous.

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### **46. Actions form the last meeting**

The meeting noted actions since the last meeting and noted the small works list. See appendix A to the agenda.

### **47. Finance & Governance**

#### **47.1 Bank balances**

To note the bank balances as of 31<sup>st</sup> June 2026 as follows:

|                        |                    |
|------------------------|--------------------|
| Current account        | £41,056.90         |
| Deposit account        | £63,793.29         |
| <b>Total cash</b>      | <b>£104,850.19</b> |
| VAT due                | £626.06            |
| <b>Total available</b> | <b>£105,476.25</b> |

#### **47.2 Management Accounts**

The meeting received the management accounts for the period to 30<sup>th</sup> June 2026. See appendix B to the agenda.

#### **47.3 Orders for payment**

The meeting **approved** the orders for payment. See appendix C to the agenda. Proposed by Cllr Gareth Jones and Seconded by Cllr Jon Badger. The vote was unanimous.

#### **47.4 Unity Bank and internet banking**

The meeting received a report on future internet banking (see appendix D of the agenda). After a full discussion the following was **approved**:

- a) A current account be set up with Unity Bank as soon as possible.
- b) The savings account with HSBC is to remain in place.
- c) The sum of £15,000 to £20,000 to be deposited at the Unity Bank in the first instance.
- d) The SO and DD to be transferred to the Unity Bank including the PCC precept.

Proposed by Cllr Gareth Jones and Seconded by Cllr Jon Badger. The vote was unanimous.

#### **47.5 Auditors**

The meeting received a report on progress seeking an internal auditor for the 2026-2027 financial year. The meeting **approved** the appointment of WR of Shrewsbury and Newtown (formerly Whittingham Riddell.)

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Proposed by Cllr Ian Davies and Seconded by Cllr Paul Wixey. The vote was unanimous.

### **47.6 Grant policy**

The meeting reviewed the grant policy of the council. It was **agreed** that the policy should be redrafted for consideration at the next meeting. No material changes were suggested but it was noted that there is only a limited sum of money allocated each year for grants to organisations.

### **48. Elections - Vacant seat on Council**

The meeting received a report on the election for the vacant seat. The 10 signatures to call an election were due to be received by 17<sup>th</sup> July 2026, however no receipt of said signatures were received so no election has been called.

The co-option procedure will now require a notice on the website and notice board seeking interest in being part of the council. The date for receipt of interest is 11<sup>th</sup> September. The decision on a co-opted councillor will be taken at the council meeting on 21<sup>st</sup> September 2026..

### **49. Place Making and Planning**

The meeting received an update on the place making plan and grants gained to support this, . see appendix G.

### **50. Bowling Club lease request**

The Llanfair Caereinion Bowling Club currently have a lease which expires in 2033. As there is only 7 years remaining grant aid will be more difficult to gain (normally requiring a minimum of 10 years unexpired). The Club has requested a new lease or extension to the lease. The council considered the granting of a new lease and **agreed** to offer a new lease as follows:

- i) A lease for a term of 25 years.
- ii) A provision for either party to serve notice to terminate the lease every 5 years.
- iii) A rent of £10pa without review during the term.
- iv) The lease to be on a full repairing and insuring basis.

Proposed by Cllr Paul Wixey and Seconded by Cllr Jon Badger. The vote was unanimous.

### **51. Banwy Estate Road**

The meeting **agreed** to take no action on the asset transfer of the Estate Road.

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### **52. St Mary's churchyard (RBL stands)**

The RBL stands erected next to St Mary's Church are on land which now transpires is owned by the Town Council and not the church. The meeting **approved** an annual license to the RBL for a fixed term with annual termination clause.

### **53. County Councillor report**

The meeting received a report from the county councillor regarding Powys County Council activity with the following of note:

- i) Road signs at the Gibbet crossroads have been replaced.
- ii) Handrail for the path at Awlefa has been requested.
- iii) A request to be made to PCC to seek tidying up of the entrance to Morgan's Yard.

### **54. Town Clerk's report and correspondence**

The meeting received a report from the Town Clerk on general matters and any correspondence for this meeting including:

#### **54.1 Chapel of Rest**

A report was received on the emergency works being carried out to replace part of the room to the store at the rear of the Chapel of Rest.

#### **54.2 Historical Society**

A request has been received for help with the Historical Society to come under the Youth and Community Charity set up a year ago. The Historical Society would remain autonomous but be financially administered via the charity. The council is the corporate trustee for this charity.

The meeting **agreed** that the charity offers the following the Historical Society:

- i) The banking facility and account record for the society through the Youth and Community Charity.
- ii) The transactions shall not be more than 25 in any one year.
- iii) If the charity funds are on average over £2,000 over a period then the Historical Society shall be asked to host its own banking.

A vote was taken which was unanimous.

#### **54.3 Notice – footpath and bridge**

The notice informing of the footbridge being unsafe has been received from PCC. The bridge concerned is at the southern end close to Llanfair of the footpath just south of the old Wynnstay site.

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### 54.4 A458 update

The Town Clerk reported that he had met with the Mid Wales Trunk Road Agency (Kevin Hughes) and the proposal to introduce a 40mph limit from the 20mph limit (western end of Llanfair) to the far entrance of Deri Woods has officer support. The Welsh Government has put a hold on any changes to speed limits until its policy has been approved (expected October 2026) following which a full review of all Wales speed limits will take place. This proposal will be included in that review.

### 54.5 Christmas Lights 2026

Due to the temporary reduction of allowed use in the Institute it was agreed to review the Christmas Lights venue in September.

### 55. Date of the next meeting

The meeting noted the date of the next meeting which is to be on Monday 21<sup>st</sup> September 2026 at 7pm in the Youth Room of the Institute.

The next Place Making Plan meeting is to be held on Monday 7<sup>th</sup> September 2026 at 7pm in the Youth Room of the Institute.

### 56. Actions to be taken forward

The following actions were agreed to be taken forward from the meeting.

| Ref | Action                                                                            | By                                  |
|-----|-----------------------------------------------------------------------------------|-------------------------------------|
| 1   | Minutes to be completed, circulated and published on the website in draft.        | Town Clerk                          |
| 2   | Set up bank account with Unity Bank.                                              | Town Clerk & Cllr S Purser          |
| 3   | Pay invoices as per orders for payment.                                           | Town Clerk                          |
| 4   | Internal Auditor to be taken forward with WR.                                     | Town Clerk                          |
| 5   | Redraft grant policy.                                                             | Town Clerk                          |
| 6   | Proceed with new lease to the bowling club.                                       | Town Clerk                          |
| 7   | Proceed with co-option process to fill vacant seat.                               | Town Clerk                          |
| 8   | Issue license to RBL for stands in St Mary's churchyard.                          | Town Clerk                          |
| 9   | Request to PCC to issue notice to tidy up entrance to Morgan's Yard.              | Town Clerk                          |
| 10  | Progress works to Deri Woods riverside path, washed out path and drainage scheme. | Cllr Rob Astley with the Town Clerk |
| 11  | Progress Land Registration at Deri Woods.                                         | Town Clerk                          |
| 12  | Progress path works Hafan Deg to Banwy Bridge.                                    | Cllr Gareth Jones                   |
| 13  | Progress lease between PCC and Rhiweniarth Community Centre.                      | Town Clerk                          |
| 14  | Complete memorial garden in St Mary's churchyard.                                 | Cllr S Webster with Town Clerk      |

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